

DEADLINE CHECK-OFF LIST

APPLICATION FOR SUBMISSION MUST INCLUDE:

1. Cal South Application for Tournament
2. Receipt and Affidavit of Compliance
3. Tournament Referee Affidavit
4. Referee Agreement
5. USYSA Application to Host a Tournament or Games
6. USYSA Tournament Hosting Agreement
7. \$100.00 League check (if late, add another \$500.00)
8. 1 copy of your Tournament Rules

IF FOREIGN TEAMS ARE INVITED, THE FOLLOWING MUST ALSO BE SUBMITTED WITH ALL ITEMS LISTED ABOVE:

9. Application to Host A Tournament or Games Involving Foreign Teams (HAPP 3-03)
10. U.S. Soccer International Tournament/Games Hosting Agreement (HTED 3-03), in lieu of #6 USYSA Tournament Hosting Agreement.
11. \$75.00 League check made payable to US Soccer.

NOTE: WHEN HOSTING ONE OR MORE FOREIGN TEAMS, THE HOSTING ORGANIZATION MUST FILE 2 SETS OF APPLICATIONS AND HAVE BOTH APPROVED: (1) A US YOURTH SOCCER APPLICATION TO HOST A TOURNAMENT OR GAMES, INCLUDING ATTACHMENTS, MUST BE FILED WITH ITS STATE ASSOCIATION OR AFFILIATE AND APPROVED BY THE STATE ASSOCIATION OR AFFILIATE, AND (2) A US SOCCER APPLICATION TO HOST A TOURNAMENT OR GAMES INVOLVING FOREIGN TEAMS AND CERTIFICATION MUST BE FILED WITH US SOCCER AND APPROVED BY US SOCCER. BOTH APPLICATIONS MUST BE APPROVED BEFORE HOSTING ANY FOREIGN TEAMS.

TOURNAMENT REPORT DEADLINES:

1. Seven (7) days after tournament: Red Card Report
2. Fourteen (14) days after tournament: ODP subsidy check (\$10/team)
3. Sixty (60) days after tournament:
 - A. Tournament Program
 - B. Rules of Play (if modified)
 - C. Invitation Form
 - D. Example Letter of Acceptance/Rejection
 - E. Statement of Revenue and Expense
 - F. Tournament Report

Cal South Application for Tournament Sanctioning

All forms must be sent with appropriate tournament fees to:
 Cal South Sanctioned Tournaments
 1029 S Placentia Avenue
 Fullerton, CA 92831



Tournament Sanction Application Fees:

Class I, II, III, IV - \$100 Class V - No Fee Required

Applications are due by April 30th & October 31st

Applications received after these dates require an **additional** \$500 late fee

League Name _____ League Number _____

Name of Tournament _____ Entry Deadline _____

Dates of Tournament _____ Rain Dates _____

Tournament Director _____ Tournament Fee _____

Address _____ Phone (H) _____

City _____ Zip _____ Phone (W) _____

Email Address _____ Tournament Phone _____

Tournament Website _____ Number of Teams _____

Tournament Location(s) _____ Number of Fields _____

<u>Class(es)</u>		<u>Gender</u>	<u>Age Levels (circle all that apply)</u>														
I	II	III	IV	V	Boys	U8/U9B	U9	U10	U11	U12	U13	U14	U15	U16	U17	U18	U19
I	II	III	IV	V	Girls	U8/U9B	U9	U10	U11	U12	U13	U14	U15	U16	U17	U18	U19

We, the undersigned, HEREBY AGREE to abide by the Cal South Tournament Rules:

_____ Name of Tournament Director	_____ Signature of Tournament Director	_____ Date
_____ Name of League Official	_____ Signature of League Official	_____ Date

****Do NOT Write Below This Line ** For Official Use Only****

District Commissioner	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	_____ Date	_____ Corp Office Initials	<input type="checkbox"/> Email Attached
Tournament Chairman	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	_____ Date	_____ Corp Office Initials	<input type="checkbox"/> Email Attached
Board of Directors	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	_____ Date	_____ Corp Office Initials	



California Youth Soccer Association-South
NATIONAL STATE ASSOCIATION OF THE
UNITED STATES YOUTH SOCCER ASSOCIATION
AND THE UNITED STATES SOCCER FEDERATION



The Cal South Application to Host a Tournament must be signed by a top officer (President, Vice President, Secretary, Treasurer, or Registrar) of your League of Registration before submitting it to the corporate office. **The corporate office will now handle contacting your District Commissioner for his/her approval prior to the Board of Directors meeting.** Therefore, all applications MUST come directly to the Cal South corporate office at 1029 S Placentia Avenue, Fullerton, CA 92831.

Applications to be considered by the Cal South Board of Directors for approval of sanctioning must be in the Corporate Office by **April 30th** and **October 31st** of the current year. The Cal South Board of Directors approves tournaments at the scheduled June and December board meetings.

Please review the Tournament Manual of Operations carefully before submitting the Application to Host a Tournament. Incomplete applications will be returned.

Tournament Applications submitted after April 30th for the June Board meeting approval or after October 31st for the December Board meeting approval are subject to a \$500 late fee, no exceptions!

TOURNAMENT CLASSIFICATIONS

Class I: Open to teams affiliated with USSF and teams affiliated with FIFA from foreign countries.

Class II: Open to affiliated competitive teams from Cal South only.

Class III: Open to recreational teams affiliated with USSF and teams affiliated with FIFA from foreign countries.

Class IV: Open to affiliated recreational teams from Cal South only.

Class V: Open to affiliated teams within the host league's Cal South district only.



**RECEIPT
AND
AFFIDAVIT OF COMPLIANCE**

I, _____,
**Declare that I have received and read the MANUAL OF
OPERATIONS FOR TOURNAMENT of CAL SOUTH and
the TRAVEL & TOURNAMENT MANUAL of USYSA.**

**As Tournament director of the Tournament to be known
as**

**To be held on _____,
20____,**

**I declare that all rules and regulations set forth by Cal South
and USYSA shall be complied with.**

TOURNAMENT DIRECTOR



California Youth Soccer Association – South

NATIONAL STATE ASSOCIATION OF THE
UNITED STATE YOUTH SOCCER ASSOCIATION
AND THE UNITED STATES SOCCER FEDERATION

Tournament referee affidavit

This form is intended to require all tournaments to have a written, signed agreement with a referee group before approval for the tournament is given by the Cal South Board of Directors.

Date of tournament: _____

Number of expected teams: _____

Name of contracting referee group: _____

Will this group subcontract other referee groups to take some of the games or fields? Yes ___ No ___. If yes, which groups and how many fields will they be expected to cover? _____

Any significant conflicts (holidays, other events, etc.)? _____

Please attach a copy of the referee contract.

EXCELLENCE IN YOUTH SOCCER
CORPORATE OFFICE: 1029 S. Placentia Avenue . Fullerton, CA 92831
(O) 714-778-2972 . (888) 429-7276 . (F) 714-441-0715
<http://www.calsouth.com>
AFFILIATES: U.S.S.F. F.I.F.A.

REFEREE AGREEMENT

I, _____ being the president of _____ Referee Association do hereby certify that:

- We have a written agreement with _____ Tournament to provide referee services on _____ (dates) for up to _____ games. All officials are current members of the aforementioned Referee Association and are United State Soccer Federation registered referee or assistant referees.
- We have a written agreement with _____ Tournament to provide referee services on _____ for up to _____ games. Not all officials are members of this Association, we will be utilizing referees from the following Referee Associations:

1. _____
2. _____
3. _____
4. _____

Each individual referee association must complete a supplementary agreement that must be attached to this agreement.

All officials are United State Soccer Federation registered referees or assistant referees.

- We have written agreement with _____ Tournament to provide referee services on _____ for _____ games. This does not represent complete coverage for the entire tournament and we respect the right of the Tournament to solicit referee services from any other referee organization. All officials provided by us are currently United State Soccer Federation registered referees or assistant referees.

Dated _____

Signed _____



US Youth Soccer
A Proud Member of US Soccer

Affiliated with the Federation International de Football Association



Please Type or Print Clearly – Do Not Staple

APPLICATION TO HOST A TOURNAMENT OR GAMES

Name of Tournament or Games _____ Website URL: _____

Hosting Organization _____ Type of Tournament: Select Recreational Select & Rec

Designate Official of Hosting Organization _____ Title _____ Phone () _____ W

Address _____ Email _____ Phone () _____ H

City _____ State _____ Zip Code _____ Phone () _____ FAX

State Association or Affiliate _____ Guest Referees Applications Accepted Yes No

Location of Tournament or Games _____ **TEAM ENTRY DEADLINE:** _____

Date(s) of Tournament or Games _____ Estimated # of Teams _____

Tournament or Games Director or Contact Person _____ Phone () _____ W

Address _____ Email _____ Phone () _____ H

City _____ State _____ Zip Code _____ Phone () _____ FAX

Age Groups Accepted			Type(s) of Team Accepted	B	G	Roster Size	# Guest Players Allowed	Length of Games	# Players on Field	Awards	Minimum # of Games	Entry Fee	Bond
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>
U-		8/1/		<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>			<input type="checkbox"/>

***List of types of teams and tournaments is on reverse side of this form.**

- RT RESTRICTED TOURNAMENT** – US Youth Soccer Members and Affiliates only.
- Team will be restricted to teams within the national state association Teams will be invited from all US Youth State Associations/Affiliates only.
- UT UNRESTRICTED TOURNAMENT** Other US Soccer Members as listed: _____
- Foreign Teams as listed: _____

The Hosting Organization agrees to be bound by and comply with the terms contained in the TOURNAMENT AND GAMES HOSTING AGREEMENT and all applicable rules of the approving State Association or Affiliate.

Signature of Designated Official of Hosting Organization _____ Date _____

APPROVAL
(For Official Use Only)

STATE ASSOCIATION OR AFFILIATE _____ Date _____

By _____ Title _____

In granting this permission to host a tournament or games, neither US Youth Soccer nor its State Associations or Affiliates shall be liable for transportation, lodging, or injury to persons or property sustained in the course of the approved event.

RECOMMENDED DEFINITIONS OF TEAMS AND TOURNAMENTS

(Place corresponding letter in appropriate space on application.)

TYPES OF TOURNAMENTS

UT UNRESTRICTED TOURNAMENT: A tournament that is open to all Federation affiliated participants. Any tournament that allows international participants must be an Unrestricted Tournament.

RT RESTRICTED TOURNAMENT: A tournament that is open only to members of US Youth Soccer and its State Associations.

LEAGUE SELECT TEAMS (teams formed by a selection or tryout process):

- S1** generally a team which competes at the highest level of play in a state or region
- S2** generally a team which competes at less than the highest level of play in a state or region,
- S3** generally a team which competes in a local area or state

TOURNAMENT SELECT TEAMS

S4 a team which is put together for the sole purpose of playing in a tournament or other sanctioned non-league competition, whose roster includes select players who are members of one club.

RECREATIONAL TEAMS

RT a team which was formed in a random nature without regard to players' abilities.

US YOUTH SOCCER OLYMPIC DEVELOPMENT

ODP TEAM: the official US Youth Soccer Olympic Development team of US Youth Soccer, any of its regions, a State Association, an Affiliate, other Organization Member, or any district or geographical subdivisions thereof, or any league.

NATIONAL TEAM: the official national team of US Soccer or any other member of FIFA.

OTHER: if it does not fit any of the above definitions, a hosting organization may provide additional definitions and descriptions.

HOSTING ONLY US YOUTH SOCCER TEAMS (RESTRICTED TOURNAMENTS)

- 1) These procedures apply when hosting **ONLY** US Youth Soccer State Association or Affiliates teams for tournaments or games.
- 2) Applications, agreements to host and other required information may be submitted by written or electronic means as provided by designated approving association or affiliate..
- 3) Not later than the date established by the State Association or Affiliate for submitting an *Application to Host a Tournament or Games*, the hosting organization must submit to its State Association or Affiliate and, if any game is to be played in another State Association or Affiliate, to that other State Association or Affiliate, for approval—a completed *Application to Host a Tournament or Games* signed by the designated official of the hosting organization;
 - a) a completed *Tournament or Games Hosting Agreement*, with appropriate supporting documents and information, signed by the president or chief officer of the hosting organization and by the tournament or games director;
 - b) a copy of the Rules for the Tournament or Games; and
 - c) any fees required by the State Association or Affiliate for processing the application. **Incomplete applications will be returned and considered as not having ever been submitted**
- 4) The State Association or Affiliate is not required to approve any application not timely submitted. If an application is not timely submitted, the State Association or Affiliate may accept the late filing of the application and charge a late fee. Consult the appropriate State Association or Affiliate for its specific policies and fees.
- 5) If the documents referred to in paragraph 3 are in order and in compliance with State Association or Affiliate requirements, appropriate fees paid, and the hosting organization is in good standing, the State Association or Affiliate shall approve the application. On approval, the State Association or Affiliate shall return a copy of the approved application to that hosting organization and a copy to US Youth Soccer.

HOSTING FOREIGN TEAMS (TEAMS FROM OUTSIDE THE UNITED STATES) (UNRESTRICTED)

- 1) These procedures apply when hosting one or more foreign teams for a tournament or games, whether that tournament or games include United States teams and foreign teams or foreign teams only. **A foreign team is any team from outside the 50 States of the United States and the District of Columbia.**
- 2) The provisions are **in addition** to those required as stated above for hosting a restricted tournament. All provision stated above must also be complied with.
- 3) Rules for the Tournament or Games
 - a. **Must provide for a point system of 3 points for a win, 1 point for a tie, and no points for a loss.**
 - b. **In any Under 17 or older age group, the Rules MUST specify FIFA limited substitution rules;**
- 4) a copy of the completed US Soccer forms *Application to Host a Tournament or Games Involving Foreign Teams* and *Certification Regarding Compliance with the Ted Stevens and Olympic Amateur Sports Act*, **submitted directly to US Soccer**; and
 - c. any additional fees required by the State Association, Affiliate and/or the United State Soccer Federation for processing the application.

NOTE: When traveling outside the United States, a team must file **2 sets** of applications and have **BOTH** approved:

- (1) a US Youth Soccer *Application To Travel*, including attachments, must be filed with its State Association or Affiliate and approved by the State Association or Affiliate, and
- (2) a US Soccer *Application For Foreign Travel And Certification* must be filed with US Soccer and approved by US Soccer.

BOTH APPLICATIONS MUST BE APPROVED BEFORE A TEAM MAY TRAVEL OUTSIDE THE UNITED STATES.

In granting this permission to host a tournament or games, neither US Youth Soccer nor its State Associations or Affiliates shall be liable for transportation, lodging, or injury to persons or property sustained in the course of the approved event.



**US Youth Soccer
TOURNAMENT OR GAMES HOSTING AGREEMENT**



In consideration of permission being granted to _____ to hold a tournament or games at _____
 _____ (Hosting Organization)
 _____, _____ on the dates of _____, 20____,
 _____ (City) _____ (State)

we agree to the following conditions:

1. **ABIDE BY RULES:** We shall abide by all statements made in our approved US Youth Soccer *Application to Host A Tournament or Games*, in our tournament invitation, in our tournament rules, in the US Youth Soccer *Travel and Tournament Policy* and in this US Youth Soccer *Tournament or Games Hosting Agreement*. We agree that all decisions regarding acceptance of teams into a tournament shall be fairly and impartially made and shall not be based upon race, creed, color or national origin.
2. **INVITATIONS:** The tournament or games approval form shall accompany all tournament or games invitations distributed us.
3. **PROCURING LIABILITY INSURANCE:** We have procured liability insurance coverage for the tournament or games with limits of not less than \$1,000,000/\$2,000,000 which names the State Association or Affiliate with which the Hosting Organization is a member, US Youth Soccer and their officers and directors as additional insureds. A copy of the certificate of insurance is attached issued by _____.
4. **REQUIRING MEDICAL AUTHORIZATIONS:** We shall require all teams participating in the tournament or games to provide medical authorizations for each player in a form adequate for use at the site of the tournament or games. These authorizations shall be presented to the Hosting Organization at registration and kept at the field available for use by the team.
5. **ADVANCE PUBLICATION OF RULES:** We agree that our tournament or games rules shall be included with the invitation sent to each team and shall, again, be published to all teams accepted prior to the start of the tournament/games.
6. **CREDENTIALS CHECKS:** We agree that we shall conduct credentials checks (check one)—
 - a. _____ at registration,
 - b. _____ at the field prior to each game by a field marshal, or
 - c. _____ at both sites,
 to ensure that all players are registered with US Youth Soccer or US Soccer, properly rostered with their team, and participating in accordance with representations set forth on the US Youth Soccer *Application to Host a Tournament or Games*.
7. **USE OF US SOCCER REGISTERED REFEREES:** We agree that we shall, in accordance with US Soccer Bylaw 532, use for all games only US Soccer registered referees who are in good standing (unless US Soccer has granted a waiver to allow the use of authorized referees from another country), and shall use a one- or 3-referee system. We intend to use a 3-referee system for the following age groups:_____. There will be an adequate number of US Soccer registered referees available in the area during the tournament or game dates to cover the scheduled games. We have selected the following assignor to assign referees for the tournament or games (**NOTE: Effective, September 1, 2001, ONLY US Soccer certified assignors may be used.**):

Name _____ Telephone (____) _____ - _____ FAX (____) _____ - _____
 Address _____ E-mail _____
 City _____ State _____ Zip _____.

8. **USE OF FIELD MARSHALS - FIELD INSPECTION:** We agree that during the tournament or games each game field will have a field marshal assigned to it at all times; that the field marshal will be readily available and identifiable; that prior to the commencement of every game the field marshal will inspect the field to be sure that it is free from objects or conditions that may cause injury. If any condition exists which cannot be immediately corrected, it shall be brought to the attention of the referee and the tournament /games director. The Director of Field Marshals is:

Name _____ Telephone (____) _____ - _____ FAX (____) _____ - _____
 Address _____ E-mail _____
 City _____ State _____ Zip _____.

9. **USE OF SPECTATOR LINES:** We agree to take appropriate steps including, where feasible, the use of spectator lines on each field to keep the spectators off the touch line.
10. **PROVISION OF ADEQUATE TOURNAMENT COMMUNICATION:** We agree to provide adequate communication by means of _____ between the game fields and the tournament/games headquarters. The Tournament Communications Director is:

Name _____ Telephone (____) _____ - _____ FAX (____) _____ - _____
 Address _____ E-mail _____
 City _____ State _____ Zip _____

11. **AVAILABILITY OF POLICE AND RESCUE SERVICE:** We have notified the local police, ambulance, and emergency rescue services of the date of the tournament or games and the times and fields which will be used for games, and have been advised by them that they will be available to render assistance if needed.
12. **TOURNAMENT OR GAME RULES – BEHAVIOR:** We agree that our tournament or game rules contain provisions ensuring that the behavior of teams, players, coaches, and spectators is appropriately controlled, including specific provisions that—
- spell out the disciplinary measures to be imposed for the issuance of red and yellow cards or other improper conduct;
 - indicate what procedures will be followed regarding protests and appeals;
 - indicate that all disciplinary measures imposed by hosting organizations shall be limited to placing restrictions upon an individual's group participation in the tournament/games;
 - record the issuance of all red and yellow cards and other matters involving the conduct of a team, its players, coaches, and supporters and also report them immediately to the home State Association and the home club/league of the team; and
 - state that the home State Association or Affiliate and the home club or league shall, except in the case of referee assault or abuse, have the responsibility for imposing, should circumstances warrant, additional penalties within their respective jurisdictions with regard to any matters arising from the tournament or games.
13. **TOURNAMENT CANCELLATION:** We agree that our tournament or game rules shall state what refunds, if any, shall be made to participating teams if all or a portion of the tournament or games is cancelled by the hosting organization for any reason.
14. **POST TOURNAMENT OR GAMES REPORT:** We agree that we shall file a Post Tournament or Games Report with the State Association or Affiliate granting us permission to host this tournament or games within 30 days after the conclusion of the tournament or games. We understand that failure to file the report shall preclude the tournament/games host from receiving approval for any tournament/games for the following seasonal years until the report is filed. The Post Tournament or Games Report shall include the following information:
- the number of teams participating in each age group (boys and girls);
 - if a champion is determined, the name of the champion for each group;
 - the number of teams from each State Association, Affiliate, other Organization Member, or foreign country;
 - if "Sportsmanship Awards" are given, the criteria for the award and to whom awards were given;
 - the number of fields used for the tournament/games;
 - the name of the sponsor, if any; and
 - the names and teams of all players issued red and yellow cards, and details of any other matters involving the improper or unsportsmanlike conduct of a team, its players, coaches or supporters. **NOTE: Any incident of referee assault or referee abuse by a player, coach, manager, club official, or game official, or other incidents of a serious nature, must be reported to the alleged offender's club or league and home State Association, Affiliate, or other Organization Member immediately, but in no event later than 48 hours after an incident of referee assault or abuse.**

 Signature of Hosting Organization President or Chief Officer
 Date _____

 Signature of Tournament or Games Director
 Date _____

Hosting Organization _____ Telephone (____) _____ - _____
 Address _____ Fax (____) _____ - _____ E-mail _____
 City _____ State _____ Zip _____

Tournament or Games Headquarters _____ Telephone (____) _____ - _____
 Address _____ Fax (____) _____ - _____ E-mail _____
 City _____ State _____ Zip _____